City Floral

garden center | home decor | and more

1440 KEARNEY STREET | DENVER, CO 80220 | 303.399.1177

EMPLOYMENT APPLICATION

AN EQUAL OPPORTUNITY EMPLOYER

This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. All qualified applicants are considered for positions without regard to race, color, national origin, religion, ancestry, age, creed, sex, sexual orientation, marital status, veteran status, disability, or other protected statuses. It is our intention that all qualified applicants are given equal opportunity and that selection decisions be based on job-related factors.

PERSONAL INFORMATION

Last Name: _____ **First Name:** _____ **Date:** _____

Current Street Address (Apt.#): _____

_____

City **State** **Zip Code**

Phone Number: _____ **Ok to Text? Yes**_____ **No**_____ **Email:** _____

Do you have a valid driver's license? Yes_____ **No**_____ **Do you have reliable transportation? Yes**_____ **No**_____

All employees at City Floral work in a variety of areas in the store. However, we cannot guarantee that you will work in the areas you select. Please indicate department(s) from the list below, that you are interested in or have previous experience in. Please Check all that apply below:

Foliage/Houseplants/Aquatics: _____ Annuals: _____ Perennials: _____ Herbs/Veggies: _____ Roses: _____

Nursery (Trees, Shrubs): _____ Garden Supplies: _____ Store Support (General Labor/Carry Out/ Janitor): _____

Cashier: _____ Driver (Deliveries): _____ Retail /Gift: _____ Other (Specify): _____

Seasonal Full-time (5-6 days per week): _____ Seasonal Part-time (3-4 days per week): _____ Permanent Full-time: _____

Do you understand that you are applying for a seasonal position? Yes_____ No_____ (does not apply to applicants for permanent full-time positions)

Are you able to work both Saturday and Sunday when required? Yes_____ No_____

Are you willing to work 6 days per week? Yes_____ No_____ Are you willing to work overtime? Yes_____ No_____

An essential function of all departments is the lifting and carrying of heavy materials. Are you able to lift 60 lbs. to your waist and carry it 10 feet? Yes_____ No_____

Please Note: If applying for a full-time position, during the spring rush, you will be required to work overtime (extended days and at times up to 6 days per week). You will also be required to work weekends, with your day(s) off during the week. Are you able to work these hours/days? Yes_____ **No** _____

Please check the days you can work:

Monday_____ Tuesday_____ Wednesday_____ Thursday_____ Friday_____ Saturday_____ Sunday_____

For scheduling purposes, are there any days which you will need to be scheduled off?
Monday_____ Tuesday_____ Wednesday_____ Thursday_____ Friday_____ Saturday_____ Sunday_____

If hired by City Floral, is there any time off you need to schedule? Yes_____ No_____

If so, please list date(s) & reason(s): _____

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?

Yes_____ No_____
If not, describe the functions that cannot be performed.

_____

_____

How did you learn about job openings at City Floral?

_____

Why did you select City Floral as a place to apply for employment? _____

_____

What part of our business do you like the best? _____

GARDEN CENTER EXPERIENCE:

Foliage/Houseplants/Aquatics:	No experience_____	1-2 years_____	3 + years_____
Annuals:	No experience_____	1-2 years_____	3 + years_____
Perennials:	No experience_____	1-2 years_____	3 + years_____
Herbs/Veggies:	No experience_____	1-2 years_____	3 + years_____
Roses:	No experience_____	1-2 years_____	3 + years_____
Nursery (Trees, Shrubs):	No experience_____	1-2 years_____	3 + years_____
Garden Supplies:	No experience_____	1-2 years_____	3 + years_____
Store Support (Gen.Labor/Carry Out/ Janitor):	No experience_____	1-2 years_____	3 + years_____
Cashier:	No experience_____	1-2 years_____	3 + years_____
Retail/Gift:	No experience_____	1-2 years_____	3 + years_____
Driver (Deliveries):	No experience_____	1-2 years_____	3 + years_____

PREVIOUS EMPLOYMENT

LIST YOUR EMPLOYMENT HISTORY BEGINNING WITH YOUR CURRENT OR LAST EMPLOYER

Employer_____ Phone Number_____

Street Address_____City_____ State_____

Dates Employed: From_____ To_____

Job Title_____

Work Performed_____

_____

Reason for Leaving_____

Employer_____ Phone Number_____

Street Address_____City_____ State_____

Dates Employed: From_____ To_____

Job Title_____

Work Performed_____

_____

Reason for Leaving_____

Supervisor_____ Phone: _____ May we contact: Yes_____ No_____

REFERENCES

Name	Address	Phone	Business/Relation	Yrs. Known

EDUCATION

HIGH SCHOOL: Name and Address of School_____

Course of Study: _____Circle Last Year Completed: 1 2 3 4 Did you graduate? Yes_____ No_____

COLLEGE: Name and Address of School_____

Course of Study: _____Circle Last Year Completed: 1 2 3 4 Did you graduate? Yes_____ No_____

OTHER: Name and Address of School_____

Course of Study: _____Circle Last Year Completed: 1 2 3 4 Did you graduate? Yes_____ No_____

CERTIFICATION AND RELEASE

I certify that answers given by me to the foregoing questions and the statements made by me are complete and true to the best of my knowledge. I understand that any false information may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize investigation of all statements contained in this application as may be necessary in arriving at an employment decision. I authorize all former employers, persons, schools, companies, and law enforcement authorities to release any information concerning my background and hereby release any said employers, persons, schools, companies, and law enforcement authorities from any liability for any damages whatsoever for issuing this information.

I understand I may be required to successfully pass a drug screening examination. If hired, I understand I am required to abide by all rules and regulations of the company and that the use of alcohol or illegal drugs is prohibited during employment.

I understand that employment is contingent upon my providing documentation for completion of the Department of Homeland Security Employment Eligibility Verification Form 1-9 and my ability to perform all functions pertaining to the job(s) for which I am hired.

I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If employed, I understand that I have been hired at the will of the employer and my employment may be terminated at any time, with or without cause and with or without notice.

Applicants who are hired will be required to present documents verifying that they are authorized to work in the U.S.

I have read, understand, and by my signature, consent to these statements.

_____ _____

Applicant's Signature Date

_____ _____

Parent/Guardian's Signature (if applicable) Date

DO NOT WRITE BELOW THIS LINE

SEASONAL:

Interviewed By_____

Hire Date_____ **Start Date**_____

Cashier_____ **Carry Out**_____

Greenhouse Laborer _____ **Perennials Laborer** _____

Golden Laborer_____ **Driver**_____

Other _____

Wage_____ **Full-time**_____ **Part-time**_____

PERMANENT:

Interviewed By_____

Hire Date_____ **Start Date**_____

Salesperson_____ **Production Assistant**_____

Manager _____**Production Assistant**_____

Cashier_____ **Carry Out** _____

Other _____

Wage_____ **Full-time**_____ **Part-time**_____