



garden center 🌿 home decor 🌿 and more

1440 KEARNEY STREET | DENVER, CO 80220 | 303.399.1177

**EMPLOYMENT APPLICATION**  
**AN EQUAL OPPORTUNITY EMPLOYER**

*This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract.*

*All qualified applicants are considered for positions without regard to race, color, national origin, religion, ancestry, age, creed, sex, sexual orientation, marital status, veteran status, disability, or other protected statuses. It is our intention that all qualified applicants are given equal opportunity and that selection decisions be based on job-related factors.*

**PERSONAL INFORMATION**

Last Name: _____			First Name: _____			Date: _____		
Current Street Address(Apt.#): _____								
City			State			Zip Code		
Phone Number: _____			Ok to Text? Yes _____ No _____			Email: _____		
Do you have a valid driver's license? Yes _____ No _____			Do you have reliable transportation? Yes _____ No _____					

**All employees at City Floral work in a variety of areas in the store. However, we cannot guarantee that you will work in the areas you select. Please indicate department(s) from the list below, that you are interested or have previous experience in. Please Check all that apply below:**

Foliage/Houseplants/Aquatics: \_\_\_\_\_ Annuals: \_\_\_\_\_ Perennials: \_\_\_\_\_ Herbs/Veggies: \_\_\_\_\_ Roses: \_\_\_\_\_

Nursery (Trees, Shrubs): \_\_\_\_\_ Garden Supplies: \_\_\_\_\_ Store Support (General Labor/Carry Out/ Janitor): \_\_\_\_\_

Cashier: \_\_\_\_\_ Driver (Deliveries): \_\_\_\_\_ Retail /Gift: \_\_\_\_\_ Other (Specify): \_\_\_\_\_

Seasonal Full-time (5-6 days per week): \_\_\_\_\_ Seasonal Part-time (3-4 days per week): \_\_\_\_\_ Permanent Full-time: \_\_\_\_\_

Do you understand that you are applying for a seasonal position? Yes \_\_\_\_\_ No \_\_\_\_\_ (does not apply to applicants for permanent full-time positions)

Are you able to work both Saturday and Sunday when required? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you willing to work 6 days per week? Yes \_\_\_\_\_ No \_\_\_\_\_ Are you willing to work overtime? Yes \_\_\_\_\_ No \_\_\_\_\_

An essential function of all departments is the lifting and carrying of heavy materials. Are you able to lift 60 lbs. to your waist and carry it 10 feet? Yes \_\_\_\_\_ No \_\_\_\_\_

**Please Note: If applying for a full-time position, during the spring rush, you will be required to work overtime (extended days and at times up to 6 days per week). You will also be required to work weekends, with your day(s) off during the week. Are you able to work these hours/days? Yes \_\_\_\_\_ No \_\_\_\_\_**

**Please check the days you can work:**

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_ Sunday \_\_\_\_\_

**For scheduling purposes, are there any days which you will need to be scheduled off?**

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_ Sunday \_\_\_\_\_

If hired by City Floral, is there any time off you need to schedule? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, please list date(s) & reason(s): \_\_\_\_\_

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?

Yes \_\_\_\_\_ No \_\_\_\_\_

If no, describe the functions that cannot be performed.

How did you learn of job openings at City Floral? \_\_\_\_\_

Why did you select City Floral as a place to apply for employment? \_\_\_\_\_

What part of our business do you like the best? \_\_\_\_\_

### GARDEN CENTER EXPERIENCE:

Foliage/Houseplants/Aquatics:	No experience _____	1-2 years _____	3 + years _____
Annuals:	No experience _____	1-2 years _____	3 + years _____
Perennials:	No experience _____	1-2 years _____	3 + years _____
Herbs/Veggies:	No experience _____	1-2 years _____	3 + years _____
Roses:	No experience _____	1-2 years _____	3 + years _____
Nursery (Trees, Shrubs):	No experience _____	1-2 years _____	3 + years _____
Garden Supplies:	No experience _____	1-2 years _____	3 + years _____
Store Support (Gen.Labor/Carry Out/ Janitor):	No experience _____	1-2 years _____	3 + years _____
Cashier:	No experience _____	1-2 years _____	3 + years _____
Retail/Gift:	No experience _____	1-2 years _____	3 + years _____
Driver (Deliveries):	No experience _____	1-2 years _____	3 + years _____

### PREVIOUS EMPLOYMENT

LIST YOUR EMPLOYMENT HISTORY BEGINNING WITH YOUR CURRENT OR LAST EMPLOYER

Employer _____	Phone Number _____
Street Address _____	City _____ State _____
Dates Employed: From _____ To _____	Wage: Starting _____ Final _____
Job Title _____	
Work Performed _____	
Reason for Leaving _____	
Supervisor _____	Phone : _____ May we contact: Yes _____ No _____

Employer _____	Phone Number _____
Street Address _____	City _____ State _____
Dates Employed: From _____ To _____	Wage: Starting _____ Final _____
Job Title _____	
Work Performed _____	
Reason for Leaving _____	
Supervisor _____	Phone : _____ May we contact: Yes _____ No _____

## REFERENCES

Name	Address	Phone	Business/Relation	Yrs. Known

## EDUCATION

HIGH SCHOOL: Name and Address of School _____				
Course of Study: _____	Circle Last Year Completed: 1 2 3 4	Did you graduate? Yes _____	No _____	
COLLEGE: Name and Address of School _____				
Course of Study: _____	Circle Last Year Completed: 1 2 3 4	Did you graduate? Yes _____	No _____	
OTHER: Name and Address of School _____				
Course of Study: _____	Circle Last Year Completed: 1 2 3 4	Did you graduate? Yes _____	No _____	

## CERTIFICATION AND RELEASE

I certify that answers given by me to the foregoing questions and the statements made by me are complete and true to the best of my knowledge. I understand that any false information may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize investigation of all statements contained in this application as may be necessary in arriving at an employment decision. I authorize all former employers, persons, schools, companies and law enforcement authorities to release any information concerning my background and hereby release any said employers, persons, schools, companies and law enforcement authorities from any liability for any damages whatsoever for issuing this information.

I understand I may be required to successfully pass a drug screening examination. If hired, I understand I am required to abide by all rules and regulations of the company and that the use of alcohol or illegal drugs is prohibited during employment.

I understand that employment is contingent upon my providing documentation for completion of the Department of Homeland Security Employment Eligibility Verification Form 1-9 and my ability to perform all functions pertaining to the job(s) for which I am hired.

I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If employed, I understand that I have been hired at the will of the employer and my employment may be terminated at any time, with or without cause and with or without notice.

Applicants who are hired will be required to present documents verifying that they are authorized to work in the U.S.

I have read, understand, and by my signature, consent to these statements.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian's Signature (if applicable)

\_\_\_\_\_  
Date

## DO NOT WRITE BELOW THIS LINE

### SEASONAL:

Interviewed By \_\_\_\_\_

Hire Date \_\_\_\_\_ Start Date \_\_\_\_\_

Cashier \_\_\_\_\_ Carry Out \_\_\_\_\_

Greenhouse Laborer \_\_\_\_\_ Perennials Laborer \_\_\_\_\_

Golden Laborer \_\_\_\_\_ Driver \_\_\_\_\_

Other \_\_\_\_\_

Wage \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_

### PERMANENT:

Interviewed By \_\_\_\_\_

Hire Date \_\_\_\_\_ Start Date \_\_\_\_\_

Salesperson \_\_\_\_\_ Production Assistant \_\_\_\_\_

Manager \_\_\_\_\_ Production Assistant \_\_\_\_\_

Cashier \_\_\_\_\_ Carry Out \_\_\_\_\_

Other \_\_\_\_\_

Wage \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_